## **INSTALLER MANUAL**

## "GUIDELINE 22: RESEND SUBSIDY CLAIM ON UNIFIED SINGLE WINDOW ROOFTOP PV PORTAL (USRTP) FOR SURYA-GUJARAT"

**12 January 2023** 



















Click on Modify

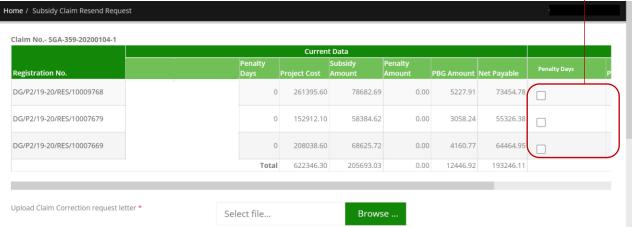
Claim

## **Procedure for Resend Subsidy Claim on**

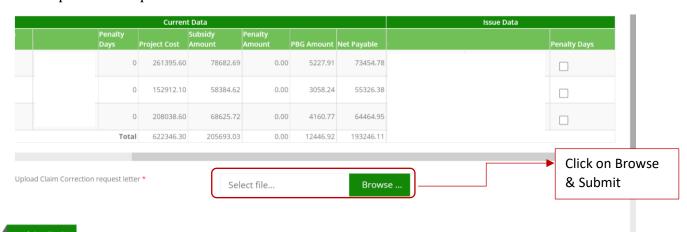
## Unified Single Window Rooftop PV Portal of Surya Gujarat

1. Login from **Installer Login** provided for Surya Gujarat Portal

2. Click on "Reports" -> "Modify Claim and Enter Claim no.



- 3. Select the Application against the Claim no. and Select the specific Claim which needs to be updated under the head as the correction in the subsidy will happen because of these issues:
  - a. Penalty Days
- 4. Upload a "Request Letter"



5. Once submitted the request, it will go to the concerned team of DisCom to check and approve it.

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