

“GUIDELINE 22: RESEND SUBSIDY CLAIM ON UNIFIED SINGLE WINDOW ROOFTOP PV PORTAL (USRTP) FOR SURYA-GUJARAT”

12 January 2023



Energy & Petrochemicals
Department
Government of Gujarat



**Project Developed by aha AHASolar Technologies. Ltd. (AHA! Solar) for GIZ and Gujarat Urja Vikas Nigam Limited (GUVNL).
Disclaimer: This document has been created and submitted on a confidential basis solely for the benefit of the intended recipient. It may not be reproduced or copied in any form. By accepting delivery of this document, the recipient acknowledges and agrees that; i) the recipient will not copy, fax, reproduce, or distribute this document, in whole or in part, without permission; and; ii) all of the information contained herein will be treated as confidential material.*



Procedure for Resend Subsidy Claim on

Unified Single Window Rooftop PV Portal of Surya Gujarat

1. Login from **Installer Login** provided for Surya Gujarat Portal
2. Click on “Reports” -> “Modify Claim and Enter Claim no.

Click on **Modify Claim**

Home / Subsidy Claim Resend Request

Claim No.- SGA-359-20200104-1

Registration No.	Current Data							Penalty Days
	Penalty Days	Project Cost	Subsidy Amount	Penalty Amount	PBG Amount	Net Payable		
DG/P2/19-20/RES/10009768	0	261395.60	78682.69	0.00	5227.91	73454.78	<input type="checkbox"/>	
DG/P2/19-20/RES/10007679	0	152912.10	58384.62	0.00	3058.24	55326.38	<input type="checkbox"/>	
DG/P2/19-20/RES/10007669	0	208038.60	68625.72	0.00	4160.77	64464.95	<input type="checkbox"/>	
Total		622346.30	205693.03	0.00	12446.92	193246.11		

Upload Claim Correction request letter *

Select file...

3. Select the Application against the Claim no. and Select the specific Claim which needs to be updated under the head as the correction in the subsidy will happen because of these issues:
 - a. Penalty Days
4. Upload a “Request Letter”

Current Data							Issue Data	
Penalty Days	Project Cost	Subsidy Amount	Penalty Amount	PBG Amount	Net Payable		Penalty Days	
0	261395.60	78682.69	0.00	5227.91	73454.78		<input type="checkbox"/>	
0	152912.10	58384.62	0.00	3058.24	55326.38		<input type="checkbox"/>	
0	208038.60	68625.72	0.00	4160.77	64464.95		<input type="checkbox"/>	
Total	622346.30	205693.03	0.00	12446.92	193246.11			

Upload Claim Correction request letter *

Select file...

Click on **Browse & Submit**

5. Once submitted the request, it will go to the concerned team of DisCom to check and approve it.

--- End of Document ---